

Agency: _____

Intern: _____



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 (LCS #25687)

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Contract for Supervision: Intern Employed by Outside Agency

This contract shall serve as an agreement between the intern, this clinical supervisor and management at the agency who employs the intern for the duration of the period this agency hires this clinical supervisor to provide clinical supervision to their intern. All parties agree to make every effort to keep good communication with each other regarding concerns that arise with each other to ensure a long-lasting, good, healthy, working relationship. **This document is not a replacement for the Board of Behavioral Sciences (BBS) required letter for supervision gained from an outside employer.** This BBS letter needs to be on the ASW/IMFT agency's letterhead.

This clinical supervisor agrees to provide professional clinical supervision for 1-hour individual or 2-hour group supervision for interns. This supervisor agrees to give 24-hour notice regarding cancellations or rescheduling. This supervisor agrees to give a 30-day notice prior to canceling this contract. This supervision includes advisement on the intern process as outlined by the Board of Behavioral Sciences. It also includes education as it relates to examination preparation, personal and professional development as a safe, independent therapist and other skills needed as it relates to job duties. Supervision includes techniques aimed to increase confidence and competence as a treatment provider. Supervision also includes directive techniques aimed to protect the safety of the community and clients served by the intern. This supervisor may be available for hire for additional on-call consultation as needed outside of the clinical supervision hour, but this needs to be agreed upon (including hourly rates) ahead of time. This clinical supervisor agrees to inform the agency the intern is employed by if there are concerns related to the intern's skills, techniques, safety practices or even personal health that would put the intern, agency and clients served at risk. This supervisor agrees to provide updates as needed to the employing agency regarding this intern's growth as a professional.

 Clinical Supervisor

 Date

This intern agrees to attend supervision as scheduled. This intern agrees to pay _____ for supervision. This intern will give 24-hour notice for cancellations or rescheduling. This intern understands that being beyond 10 minutes late, a no-show or cancelling with less than 24 hours' notice will result in a \$50 fee. This intern agrees to be responsible for having all forms completed, updated and signed within the first two weeks supervision commences and a copy provided to the clinical supervisor prior to termination of supervision. It is the intern's responsibility to stay up to date with the latest changes regarding supervision and testing as outlined by the Board of Behavioral Sciences. This intern agrees to communicate with management at hiring agency regarding the day to day crisis and concerns related to client care.

 Post-Graduate Intern

 Date

This agency agrees to pay _____ per hour of clinical supervision provided. This agency will decide with their intern who is responsible for the \$50 no-show fee in the case of a late cancellation or no-show. This agency will give a 30-day notice prior to cancellation of this contract. This agency will supervise the intern during his/her work day to ensure safe practices during client care and in the case of crisis. This agency understands the intern's actions, adherence to agency protocol and safety with clients are ultimately the responsibility of the employer. This agency agrees to notify clinical supervisor of any safety, professional or personal concerns that they would like specific support developing of their supervised staff.

 Employing Agency Management

 Date